Hudson Falls Free Library Association
Annual Report For Public And Association Libraries - 2023

1. GENERAL LIBRARY INFORMATION

Library / Director Information

[Outline of Major Changes](#)

Report all information in Part 1 as of December 31, 2023, <u>except</u> for questions related to the <u>current</u> library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	7600643090
1.2	Library Name	HUDSON FALLS FREE LIBRARY ASSOCIATION
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Hudson Falls
1.6	Beginning Fiscal Reporting Year	01/01/2023
1.7	Ending Fiscal Reporting Year	12/31/2023
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A

1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	01/01/2023
1.12	Ending <u>Local</u> Fiscal Year	12/31/2023
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	220 MAIN STREET
1.15	City	HUDSON FALLS
1.16	Zip Code	12839
1.17	Mailing Address	220 MAIN STREET
1.18	City	HUDSON FALLS
1.19	Zip Code	12839
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(518) 747-6406
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(518) 747-6406
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	hud-director@sals.edu
1.23	Library Home Page URL (Enter N/A if no home page URL)	https://hudsonfalls.sals.edu/
1.24	Population Chartered to Serve (per 2020 Census)	15,658
1.25	Indicate the type of library as stated in the library's charter (select one):	ASSOCIATION
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute

1.29	Date the library was granted its absolute charter or the date of the provisional charter if the library does not have an absolute charter	10/01/1910
1.30	Date the library was last registered	01/25/1991
1.31	Federal Employer Identification Number	141364547
1.32	County	WASHINGTON
1.33	School District	Hudson Falls
1.34	Town/City	Kingsbury
1.35	Library System	Southern Adirondack Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.44, report all information for the current library director/ manager.

1.37	First Name of Library Director/ Manager	Kay
1.38	Last Name of Library Director/ Manager	Hafner
1.39	NYS Public Librarian Certification Number	SLKCTCJ
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y

1.43　　E-mail Address of the Director/ 　khafner@sals.edu
Manager

1.44　　Fax Number of the Director/Manager　(518) 747-6406

1.45　　Does the library charge fees for library　N
cards to people residing outside the system's
service area?

1.46　　Was all or part of the library's funding　N
subject to a public vote(s) held during Calendar
Year 2023? (Please respond even if the vote was
unsuccessful). Enter Y for Yes, N for No. If Yes,
complete one record for the public vote from
each funding source. If no, go to question 1.47.

Public Votes / Contracts

Please Note: last year's answers for repeating groups cannot be displayed.

1.　　Name of municipality or district　N/A
holding the public vote

2.　　Indicate the type of municipality or　N/A
district holding the public vote

3.　　Date the vote was held (mm/dd/2023)　N/A

4.　　Was the vote successful? Y/N　N/A

5.　　What type of public vote was it?　N/A

6a.　　Most recent prior year approved　N/A
appropriation from a public vote:

6b.　　Proposed increase in appropriation as　N/A
a result of the vote held on the date reported in
question number 3:

6c.　　Total proposed appropriation　N/A
(manually sum of 6a and 6b):

**This question should only be answered if "No" was answered in Q1.46 OR the library has
votes from different municipalities/districts that were held in different years, both current
and prior.**

1.47   Did the library receive funding from   N
an appropriation which was approved by public
vote in a prior year? (Prior to Calendar Year
2023) Enter Y for Yes, N for No. If Yes,
complete one record for the vote from each
funding source. If No, go to question 1.48.

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of municipality or district   N/A
holding the public vote

2.   Indicate the type of municipality or
district holding the public vote

3.   Date the last successful vote was held   N/A
(mm/dd/yyyy)

4.   What type of public vote was it?

5.   What was the total dollar amount of   N/A
the appropriation from tax dollars resulting
from the last successful vote?

1.48   Does the reporting library have a   N
contractual agreement with a municipality or
district to provide library services to residents of
an area not served by a chartered library? Enter
Y for Yes, N for No. If yes, please complete one
record for *each* contract. If no, go to question
1.49.

Unusual Circumstances

Please Note: last year's answers for repeating groups cannot be displayed.

1.   Name of contracting municipality or   N/A
district

2.   Is this a written contractual   N/A
agreement?

3.   Population of the geographic area   N/A
served by this contract

4.   Dollar amount of contract   N/A

5.   Enter the appropriate code for range of   N/A
services provided (select one):

1.49   For the reporting year, has the library   N
experienced any unusual circumstance(s) that
affected the statistics reported (e.g., natural
disaster, fire, closed for renovations, massive
weeding of collection, etc.)? If yes, please
annotate explaining the circumstance(s) and the
impact on the library using the Note; if no,
please go to Part 2, Library Collection.

2. LIBRARY COLLECTION

Print / Electronic / Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions
1.6 and 1.7 in Part 1. Please read general information instructions below before completing this
section.

This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which
expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures,
and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only
items that have been purchased, leased or licensed by the library, a consortium, the state library, a
donor or other person or entity. Included items must only be accessible with a valid library card
or at a physical library location; inclusion in the catalog is not required. Do not include items
freely available without monetary exchange. Count electronic materials at the administrative
entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1   Adult Fiction Books   8,112

2.2   Adult Non-fiction Books   2,614

2.3   Total Adult Books (Total questions 2.1   10,726
& 2.2)

2.4   Children's Fiction Books   3,644

2.5   Children's Non-fiction Books   1,128

2.6   Total Children's Books (Total   4,772
questions 2.4 & 2.5)

2.7   Total Cataloged Books (Total   15,498
questions 2.3 & 2.6)

Other Print Materials

2.8	Total Uncataloged Books	1
2.9	Total Print Serials	0
2.10	All Other Print Materials	0
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	1
2.12	Total Print Materials (Total questions 2.7 and 2.11)	15,499

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	12,008
2.14	Local Electronic Collections	2
2.15	NOVELNY Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	17
2.17	Audio - Downloadable Units	222,846
2.18	Video - Downloadable Units	71,046
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	5,384
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	311,301

Non-Electronic Materials

2.21	Audio - Physical Units	195
2.22	Video - Physical Units	1,197
2.23	Other Circulating Physical Items	2
2.24	Total Other Materials - Non-Electronic (Total questions 2.21 through 2.23)	1,394

Grand Total / Additions to Holdings

2.25   GRAND TOTAL HOLDINGS (Total   328,194
questions 2.12, 2.20 and 2.24)

ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.

2.26   Cataloged Books   1,400

2.27   All Other Print Materials   0

2.28   Electronic Materials   6,862

2.29   All Other Materials   0

2.30   Total Additions (Total questions 2.26   8,262
through 2.29)

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.32 as of the end fiscal year reported in
Questions 1.6 and 1.7 in Part 1; report information on questions 3.33 through 3.77 for the 2023
<u>calendar</u> year. Please click here to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in
Questions 1.6 and 1.7 in Part 1.

LIBRARY USE

3.1   Library visits (total annual attendance) 10,071

3.1a   Regarding the number of Library   CT - Annual Count
Visits entered, is this an annual count or an
annual estimate based on a typical week or
weeks?

3.2   Registered resident borrowers   3,511

3.3   Registered non-resident borrowers   243

Please report information on WRITTEN POLICIES as of 12/31/23.

WRITTEN POLICIES (Answer Y for Yes, N for No)

Answers are prefilled with the prior year's answers. If a change is made please add a note of
explanation.

3.4   Does the library have an open meeting   Y
policy?

3.5   Does the library have a policy   Y
protecting the confidentiality of library records?

3.6   Does the library have an Internet use   Y
policy?

3.7   Does the library have a disaster plan?   Y

3.8   Does the library have a board-   Y
approved conflict of interest policy?

3.9   Does the library have a board-   N
approved whistle blower policy?

3.10   Does the library have a board-   Y
approved sexual harassment prevention policy?

Please report information on ACCESSIBILITY as of 12/31/23.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11   Does the library provide service to   N
persons who cannot visit the library
(homebound persons, persons in nursing homes,
persons in jail, etc.)?

3.12   Does the library have assistive devices N
for persons who are deaf and hearing impaired
(TTY/TDD)?

3.13   Does the library have large print   Y
books?

3.14   Does the library have assistive   N
technology for people who are visually
impaired or blind?

3.15 - If so, what do you have? If no, go to next question

        screen reader, such as JAWS,   No
Windoweyes or NVDA

        refreshable Braille commonly referred No
to as a refreshable Braille display

        screen magnification software, such as No
Zoomtext

        electronic scanning and reading   No
software, such as OpenBook

3.16   Is the library registered for services   N
from either the New York State Talking Book
and Braille Library (New York State Library,
Albany) or the Andrew Heiskell Braille and
Talking Book Library (The New York Public
Library, New York)?

Library Sponsored Programs

LIVE PROGRAM SESSIONS and ATTENDANCE

Live Program Sessions

A live program session is any planned event which introduces the group attending to library
services or which provides information to participants.
Program sessions may cover use of the library, library services, or library tours. Program sessions
may also provide cultural, recreational, or educational information.
Examples of these types of program sessions include, but are not limited to, film showings,
lectures, story hours, literacy programs, citizenship classes, and book discussions.

For specific examples of live and prerecorded programs (previously called synchronous and
asynchronous), please refer to the chart in Instructions.

Live Programs Categorized by Age

3.17a   Number of Sessions Targeted at   94
Children Ages 0-5

3.17b   Attendance at Sessions Targeted at   572
Children Ages 0-5

3.18a   Number of Sessions Targeted at   112
Children Ages 6-11

3.18b   Attendance at Sessions Targeted at   1,406
Children Ages 6-11

3.19a   Number of Sessions Targeted at Young   54
Adults Ages 12-18

3.19b   Attendance at Sessions Targeted at   184
Young Adults Ages 12-18

3.20a   Number of Sessions Targeted at Adults   63
Age 19 or Older

3.20b   Attendance at Sessions Targeted at   283
Adults Age 19 or Older

3.21a   Number of General Interest Program   0
Sessions

3.21b   Attendance at General Interest Program Sessions   0

3.22   Total Sessions of Live Programs Categorized by Age (sum of 3.17a, 3.18a, 3.19a, 3.20a, 3.21a)   323

3.23   Total Attendance at Live Programs Categorized by Age (sum of 3.17b, 3.18b, 3.19b, 3.20b, 3.21b)   2,445

Live Programs Categorized by Venue

3.24a   Total Live Onsite Program Sessions   320

3.24b   Total Live Onsite Program Attendance   2,393

3.25a   Total Live Offsite Program Sessions   3

3.25b   Total Live Offsite Program Attendance   52

3.26a   Total Live Virtual Program Sessions   0

3.26b   Total Live Virtual Program Attendance   0

3.27   Total Sessions of Live Programs Categorized by Venue (sum of 3.24a, 3.25a, 3.26a)   323

3.28   Total Attendance at Live Programs Categorized by Venue (sum of 3.24b, 3.25b, 3.26b)   2,445

Prerecorded and One-on-One Programs

3.29   Total Number of Prerecorded Program Presentations   0

3.30   Total Views of Prerecorded Program Presentations within 30 Days   0

3.31   One-on-One Program Sessions   477

3.32   Attendance at One-on-One Program Sessions   477

Teen-Led / Promotion / Summer Reading

3.33   Did your library offer teen-led   N
activities during the 2023 calendar year?

3.34   Do library staff, trustees and/or   Yes
volunteers reach outside of the library to
promote library programs and services through
group presentations, information tables and/or
other similar educational activities sponsored by
the Library?

Please report information on SUMMER READING PROGRAMS for the 2023 calendar year

SUMMER READING PROGRAM

3.35   Did the library offer a summer reading Y
program in 2023? (Enter Y for Yes, N for No) If
entering no, proceed to the next section.

3.36   Library outlets offering the summer   1
reading program

3.37   Children registered for the library's   22
summer reading program

3.38   Young adults registered for the   2
library's summer reading program

3.39   Adults registered for the library's   0
summer reading program

3.40   Total number registered for the   24
library's summer reading program (total 3.37 +
3.38 + 3.39)

3.41a   Children's program sessions - Summer   13
2023

3.41b   Children's program attendance -   159
Summer 2023

3.42a   Young adult program sessions -   1
Summer 2023

3.42b   Young adult program attendance -   1
Summer 2023

3.43a   Adult program sessions - Summer   0
2023

3.43b   Adult program attendance - Summer   0
2023

3.44   Total program sessions - Summer 2023   14
(total 3.41a + 3.42a + 3.43a)

3.45   Total program attendance - Summer   160
2023 (total 3.41b + 3.42b + 3.43b)

3.46   Did the library use the Summer   N
Reading at New York Libraries name and/or
logo?

3.47   Did the library use the Collaborative   N
Summer Library Program (CSLP) Manual,
provided through the New York State Library?

COLLABORATORS

3.48   Public school district(s) and/or   0
BOCES

3.49   Non-public school(s)   0

3.50   Childcare center(s)   0

3.51   Summer camp(s)   0

3.52   Municipality/Municipalities   0

3.53   Literacy provider(s)   0

3.54   Other (describe using the State note)   0

3.55   Total Collaborators (total 3.48 through   0
3.54)

Early Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2023 calendar year.

EARLY LITERACY PROGRAMS

3.56   Did the library offer early literacy   Y
programs in 2023? (Enter Y for Yes, N for No)
If entering no, proceed to the next section.

3.57a	Focus on birth - school entry (kindergarten) sessions	43
3.57b	Focus on birth - school entry (kindergarten) attendance	248
3.58a	Focus on parents & caregivers sessions	50
3.58b	Focus on parents & caregivers attendance	310
3.59a	Combined audience sessions	0
3.59b	Combined audience attendance	0
3.60	Total Sessions	93
3.61	Total Attendance	558

3.62 - Collaborators (check all that apply):

a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	No

Adult Literacy

Please report information on ADULT LITERACY for the 2023 calendar year.

ADULT LITERACY

| 3.63 | Did the library offer adult literacy programs in 2023? (Enter Y for Yes, N for No) If entering no, proceed to the next section. | N |

| 3.64a | Total group program sessions | |
| 3.64b | Total group program attendance | |

3.65a   Total one-on-one program sessions

3.65b   Total one-on-one program attendance

3.66 - Collaborators (check all that apply)

a.   Literacy NY (Literacy Volunteers of   No
America)

b.   Public School District(s) and/or   No
BOCES

c.   Non-Public Schools   No

d.   Other (see instructions and describe   No
using Note)

ESOL / Digital Literacy

Please report information on ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)
PROGRAMS for the 2023 calendar year.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67   Did the library offer English for   N
Speakers of Other Languages (ESOL) programs
in 2023? (Enter Y for Yes, N for No) If entering
no, proceed to the next section.

3.68a   Children's program sessions

3.68b   Children's program attendance

3.69a   Young adult program sessions

3.69b   Young adult program attendance

3.70a   Adult program sessions

3.70b   Adult program attendance

3.71   Total program sessions (total 3.68a +   0
3.69a + 3.70a)

3.72   Total program attendance (total 3.68b   0
+ 3.69b + 3.70b)

3.73a   One-on-one program sessions

3.73b   One-on-one program attendance

3.74 - Collaborators (check all that apply):

a.   Literacy NY (Literacy Volunteers of   No
America)

b.   Public School District(s) and/or   No
BOCES

c.   Non-Public School(s)   No

d.   Other (describe using the Note)   No

Please report information on DIGITAL LITERACY for the 2023 calendar year.

DIGITAL LITERACY

3.75   Did the library offer digital literacy   N
programs in 2023? (Enter Y for Yes, N for No)
If entering no, proceed to the next section.

3.76a   Total group program sessions

3.76b   Total group program attendance

3.77a   Total one-on-one program sessions

3.77b   Total one-on-one program attendance

4. LIBRARY TRANSACTIONS

Circulation / Electronic Use
Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.
(Please note: Internal Library usage is <u>not</u> considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1   Adult Fiction Books   7,072

4.2   Adult Non-fiction Books   1,036

4.3   Total Adult Books (Total questions 4.1   8,108
& 4.2)

4.4   Children's Fiction Books   3,400

4.5	Children's Non-fiction Books	634
4.6	Total Children's Books (Total questions 4.4 & 4.5)	4,034
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	12,142

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	1,785
4.9	Circulation of Children's Other Materials	692
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	2,477
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	14,619

ELECTRONIC USE

4.12	Use of Electronic Material	3,351
4.13	Successful Retrieval of Electronic Information	76
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	3,427
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	17,970
4.16	Total Collection Use (Total questions 4.13 & 4.15)	18,046
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	4,726
4.18	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No

REFERENCE TRANSACTIONS

4.19	Total Reference Transactions	1,356

4.19a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count

4.20	Does the library offer virtual reference?	N

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.21	TOTAL MATERIALS RECEIVED	2,987

INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.22	TOTAL MATERIALS PROVIDED	4,986

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2023.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y

5.2	Online public access catalog (OPAC)?	Y

5.3	Electronic access to the OPAC from outside the library?	Y

5.4	Annual number of visits to the library's web site	96,706

5.5	Does the library use Internet filtering software on any computer?	N

5.6	Does your library use social media?	Y

5.7	Does the library file for E-rate benefits?	N

5.8	Is the library part of a consortium for E-rate benefits?	Y

5.9	If yes, in which consortium are you participating?	N/A

5.10	Name of the person responsible for the library's Information Technology (IT) services	Kay Hafner

5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(518) 747-6406
5.12	IT contact's email address	khafner@sals.edu

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Library Manager (not certified)	0
6.5	Vacant Library Manager (not certified)	0
6.6	Librarian	0
6.7	Vacant Librarian	0
6.8	Library Specialist/Paraprofessional	0
6.9	Vacant Library Specialist/ Paraprofessional	0
6.10	Other Staff	1.7
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	2.70
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Library Director (certified)	1
6.15	Salary - Library Director (certified)	$47,000

6.16	FTE - Library Manager (not certified)	N/A
6.17	Salary - Library Manager (not certified)	N/A
6.18	FTE - Librarian	N/A
6.19	Salary - Librarian	N/A

7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2023**. Please click here to read general instructions before completing this section. Helpful information for meeting minimum public library standards is available on the State Library's website.

1.	Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law.	Y
2.	Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff.	N
3.	Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service.	Y
4.	Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law.	Y
5.	Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service.	Y
6.	Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service.	Y

7.   Is open the minimum standard number Y
of public service hours for population served.
(see instructions)

8. Maintains a facility that addresses community needs, as outlined in the library's long-range
plan of service, including adequate:

8a.	space	Y
8b.	lighting	Y
8c.	shelving	Y
8d.	seating	Y
8e.	power infrastructure	Y
8f.	data infrastructure	Y
8g.	public restroom	Y

9.   Provides programming to address   Y
community needs, as outlined in the library's
long-range plan of service.

10. Provides

10a.   a circulation system that facilitates   Y
access to the local library collection and other
library catalogs

10b.   equipment, technology, and internet   Y
connectivity to address community needs and
facilitate access to information.

11.   Provides access to current library   Y
information in print and online, facilitating the
understanding of library services, operations
and governance; information provided online
shall include the standards referenced in
numbers (1) through (5) above.

12.   Employs a paid director in accordance Y
with the provisions of Commissioner's
Regulation 90.8.

13.   Provides library staff with annual   Y
technology training, appropriate to their
position, to address community needs, as
outlined in the library's long-range plan of
service.

14.   Establishes and maintains partnerships Y
with other educational, cultural or community
organizations which enable the library to
address the community's needs, as outlined in
the library's long-range plan of service.

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click here to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.

8.6	Minimum Weekly Total Hours - Main Library	40.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	40.00

8.10	Annual Total Hours - Main Library	2,080.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00

8.13   Annual Hours Open - Total Hours   2,080.00
Open (Total questions 8.10 through 8.12)

9. SERVICE OUTLET INFORMATION

Please Note: last year's answers for repeating groups cannot be displayed.

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click here to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre–filled with prior year answers but not locked to allow updating.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking a link to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to collectconnect@baker-taylor.com and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	Hudson Falls Free Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	220 Main Street
4.	Outlet Street Address Status	00 (for no change)
5.	City	Hudson Falls
6.	Zip Code	12839
7.	Phone (enter 10 digits only)	(518) 747-6406
8.	Fax Number (enter 10 digits only)	(518) 747-6406
9.	E-mail Address	hud-director@sals.edu
10.	Outlet URL	hudsonfalls.sals.edu
11.	County	Washington
12.	School District	Hudson Falls Central
13.	Library System	Southern Adirondack

14. Outlet Type Code (select one): CE

15. Public Service Hours Per Year for This Outlet 2,080

16. Number of Weeks This Outlet is Open 52

17. Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? Y

18. Is the meeting space available for public use even when the outlet is closed? N

19. Total number of non-library sponsored programs, meetings and/or events at this outlet 0

20. Enter the appropriate outlet code (select one): LO

21. Who owns this outlet building? Library Board

22. Who owns the land on which this outlet is built? Library Board

23. Indicate the year this outlet was initially constructed 1916

24. Indicate the year this outlet underwent a major renovation costing $25,000 or more 2006

25. Square footage of the outlet 3,850

26. Number of Internet Computers Used by General Public 1

27. Number of uses (sessions) of public Internet computers per year 435

27a Reporting Method for Number of Uses of Public Internet Computers Per Year CT - Annual Count

28. Type of connection on the outlet's public Internet computers Cable

29. Maximum <u>download</u> speed of connection on the outlet's public Internet computers 10 Greater than or equal to 50 mbps and less than 100 mbps

30. Maximum <u>upload</u> speed of connection on the outlet's public Internet computers 7 Greater than or equal to 10 mbps and less than 15 mbps

31. Internet Provider Spectrum/Time Warner Cable

32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	784
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your **outlet** have a Makerspace?	N
37.	*LIBID*	7600643090
38.	*FSCSID*	NY0638
39.	*Number of Bookmobiles in the Bookmobile Outlet Record*	0
40.	*Outlet Structure Status*	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2023. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2023 to December 31, 2023)	7

NUMBER OF TRUSTEES AND TERMS

10.2	If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A.	5-9
10.3	If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A.	7

10.4   If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here.   N/A

10.5   What is the **trustee term length, as stated in your library's charter documents (incorporation)?** If a term length is not stated, please explain in a Note.   3 years

10.6   I attest that all trustees participated in trustee education in the last calendar year (2023). If entering No, provide explanation in a Note.   Y

BOARD MEMBER SELECTION

10.7   Enter Board Member Selection Code (select one):   EA - board members are elected by the library association membership

Please Note: last year's answers for repeating groups cannot be displayed.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available here. Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to collectconnect@baker-taylor.com.

1.	Status	Filled
2.	First Name of Board Member	Ann
3.	Last Name of Board Member	Francato
4.	Mailing Address	11 Margaret St.
5.	City	Hudson Falls
6.	Zip Code (5 digits only)	12839
7.	E-mail address	ehzfran789@gmail.com
8.	Office Held or Trustee	Secretary
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2022
11.	Term Expires	January

12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Bethanie
3.	Last Name of Board Member	Lawrence
4.	Mailing Address	107 Queens Dr., Apt. 8
5.	City	Hudson Falls
6.	Zip Code (5 digits only)	12839
7.	E-mail address	bethmlaw19@gmail.com
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	January
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   N/A

16. Is this a brand new trustee?   N

1. Status   Filled

2. First Name of Board Member   Arlene

3. Last Name of Board Member   Baker

4. Mailing Address   13 Washburn Dr

5. City   Hudson Falls

6. Zip Code (5 digits only)   12839

7. E-mail address   bakerrajs@aol.com

8. Office Held or Trustee   President

9. Term Begins - Month   January

10. Term Begins - Year (year)   2022

11. Term Expires   January

12. Term Expires - Year (yyyy)   2025

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.   Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken   N/A

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)   N/A

16. Is this a brand new trustee?   N

1. Status   Filled

2. First Name of Board Member   Jeff

3. Last Name of Board Member   Zappieri

4. Mailing Address   943 County Route 41

5.	City	Hudson Falls
6.	Zip Code (5 digits only)	12839
7.	E-mail address	jeffzappieri@gmail.com
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	January
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Emily
3.	Last Name of Board Member	Murphy
4.	Mailing Address	11 Spruce St
5.	City	Hudson Falls
6.	Zip Code (5 digits only)	12839
7.	E-mail address	emily.hffl@gmail.com
8.	Office Held or Trustee	Financial Officer
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2023
11.	Term Expires	January

12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	Y
1.	Status	Vacant
2.	First Name of Board Member	N/A
3.	Last Name of Board Member	N/A
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2024
11.	Term Expires	January
12.	Term Expires - Year (yyyy)	2027
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A

15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	
1.	Status	Vacant
2.	First Name of Board Member	N/A
3.	Last Name of Board Member	N/A
4.	Mailing Address	N/A
5.	City	N/A
6.	Zip Code (5 digits only)	N/A
7.	E-mail address	N/A
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	January
10.	Term Begins - Year (year)	2024
11.	Term Expires	January
12.	Term Expires - Year (yyyy)	2026
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	N/A
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	N/A
16.	Is this a brand new trustee?	

11. OPERATING FUNDS RECEIPTS

Local Public Funds / System Cash
Grants / Other State

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

LOCAL PUBLIC FUNDS
Specify by name the municipalities or school districts which are the source of funds.

11.1   Does the library receive any local   Y
public funds? If yes, complete one record for
each taxing authority; if no, go to question 11.3.

Please Note: last year's answers for repeating groups cannot be displayed.

1.	Source of Funds	Town
2.	Name of funding County, Municipality or School District	Town of Kingsbury
3.	Amount	$41,200
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or School District	Hudson Falls Central School District
3.	Amount	$40,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y
1.	Source of Funds	Village
2.	Name of funding County, Municipality or School District	Village of Hudson Falls
3.	Amount	$28,000
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	N
5.	Written Contractual Agreement	Y

11.2   **TOTAL LOCAL PUBLIC FUNDS** $109,200

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	$4,650
11.4	Record all Central Library Services Aid monies received from system headquarters	$0
11.5	Additional State Aid received from the System	$284
11.6	Federal Aid received from the System	$0
11.7	Other Cash Grants	$0
11.8	**TOTAL SYSTEM CASH GRANTS** (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	$4,934

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	$0

Federal Aid / Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	$0
11.11	Other Federal Aid	$0
11.12	**TOTAL FEDERAL AID** (Add Questions 11.10 and 11.11)	$0
11.13	**CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE**	$0

OTHER RECEIPTS

11.14	Gifts and Endowments	$6,626
11.15	Fund Raising	$8,448
11.16	Income from Investments	$2,525
11.17	Library Charges	$363
11.18	Other	$5,447

11.19   **TOTAL OTHER RECEIPTS** (Add $23,409
Questions 11.14, 11.15, 11.16, 11.17 and 11.18)

11.20   **TOTAL OPERATING FUND** $137,543
RECEIPTS (Add Questions 11.2, 11.8, 11.9,
11.12, 11.13 and 11.19)

11.21   **BUDGET LOANS** $0

Transfers / Grant Total

TRANSFERS

11.22   From Capital Fund (Same as Question $0
14.8)

11.23   From Other Funds $101,981

11.24   **TOTAL TRANSFERS** (Add $101,981
Questions 11.22 and 11.23)

11.25   BALANCE IN OPERATING FUND - $4,827
Beginning Balance for Fiscal Year Ending 2023
(Same as Question 12.39 of previous year if
fiscal year has not changed)

11.26   **GRAND TOTAL RECEIPTS,** $244,351
BUDGET LOANS, TRANSFERS AND
BALANCE (Add Questions 11.20, 11.21, 11.24
and 11.25; Same as Question 12.40)

12. OPERATING FUND DISBURSEMENTS

Staff / Collection / Capital
Operation and Maintenance

**Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7,
or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual
report). ROUND TO THE NEAREST DOLLAR. Please click here to read general
instructions before completing this section.**

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	$46,999
12.2	Other Staff	$45,322

12.3	**Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2)	$92,321

12.4	**Employee Benefits Expenditures**	$1,719

12.5	**Total Staff Expenditures (Add Questions 12.3 and 12.4)**	$94,040

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	$10,708
12.7	Electronic Materials Expenditures	$359
12.8	Other Materials Expenditures	$0

12.9	**Total Collection Expenditures** (Add Questions 12.6, 12.7 and 12.8)	$11,067

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	$0
12.11	From Other Funds (71OF)	$0

12.12	**Total Capital Expenditures** (Add Questions 12.10 and 12.11)	$0

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	$1,889
12.14	From Other Funds (72OF)	$0

12.15	**Total Repairs** (Add Questions 12.13 and 12.14)	$1,889

12.16	Other Disbursements for Operation & Maintenance of Buildings	$8,636

12.17	**Total Operation & Maintenance of Buildings** (Add Questions 12.15 and 12.16)	$10,525

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	$3,655

12.19	Telecommunications	$1,008
12.21	Professional & Consultant Fees	$3,525
12.22	Equipment	$3,564
12.23	Other Miscellaneous	$1,640
12.24	**Total Miscellaneous Expenses** (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	$13,392

Contracts / Debt Service / Transfers / Grand Total

| 12.25 | **CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE** | $5,375 |

DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	$0
12.27	From Other Funds (73OF)	$0
12.28	**Total** (Add Questions 12.26 and 12.27)	$0

Other Loans

12.29	Budget Loans (Principal and Interest)	$0
12.30	Short-Term Loans	$0
12.31	**Total Debt Service** (Add Questions 12.28, 12.29 and 12.30)	$0

| 12.32 | **TOTAL OPERATING FUND DISBURSEMENTS** (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31) | $134,399 |

TRANSFERS

Transfers to Capital Fund

| 12.33 | From Local Public Funds (76PF) | $0 |
| 12.34 | From Other Funds (76OF) | $0 |

12.35 **Total Transfers to Capital Fund** $0
(Add Questions 12.33 and 12.34; same as
Question 13.8)

12.36 **Transfer to Other Funds** $0

12.37 **TOTAL TRANSFERS** (Add $0
Questions 12.35 and 12.36)

12.38 **TOTAL DISBURSEMENTS AND** $134,399
TRANSFERS (Add Questions 12.32 and
12.37)

12.39 BALANCE IN OPERATING FUND - $109,952
Ending Balance for the Fiscal Year Ending 2023

12.40 **GRAND TOTAL** $244,351
DISBURSEMENTS, TRANSFERS &
BALANCE (Add Questions 12.38 and 12.39;
same as Question 11.26)

ASSURANCE

12.41 The Library operated in accordance 03/01/2024
with all provisions of Education Law and the
Regulations of the Commissioner, and assures
that the "Annual Report" was reviewed and
accepted by the Library Board on (date - mm/
dd/yyyy).

FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy) N/A

12.43 Time period covered by this audit N/A
(mm/dd/yyyy) - (mm/dd/yyyy)

12.44 Indicate type of audit (select one): N/A

CAPITAL FUND

12.45 Does the library have a Capital Fund? N
Enter Y for Yes, N for No. If No, stop here. If
Yes, complete the Capital Fund Report.

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR.* Please click here to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1   Revenues from Local Government Sources $0

13.2   All Other Revenues from Local Sources $0

13.3   **Total Revenues from Local Sources** $0
(Add Questions 13.1 and 13.2)

STATE AID FOR CAPITAL PROJECTS

13.4   State Aid Received for Construction $0

13.5   Other State Aid $0

13.6   **Total State Aid** (Add Questions 13.4 $0
and 13.5)

FEDERAL AID FOR CAPITAL PROJECTS

13.7   **TOTAL FEDERAL AID** $0

INTERFUND REVENUE

13.8   Transfer from Operating Fund (Same $0
as Question 12.35)

13.9   **TOTAL REVENUES** (Add Questions $0
13.3, 13.6, 13.7 and 13.8)

13.10   **NON-REVENUE RECEIPTS** $0

13.11   **TOTAL CASH RECEIPTS** (Add $0
Questions 13.9 and 13.10)

13.12   BALANCE IN CAPITAL FUND - $0
Beginning Balance for Fiscal Year Ending 2023
(Same as Question 14.11 of previous year, if
fiscal year has not changed)

13.13   **TOTAL CASH RECEIPTS AND** $0
BALANCE(Add Questions 13.11 and 13.12;
same as Question 14.12)

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click here to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1   Construction $0

14.2   Incidental Construction $0

Other Disbursements

14.3   Purchase of Buildings $0

14.4   Interest $0

14.5   Collection Expenditures $0

14.6   Total Other Disbursements (Add $0
Questions 14.3, 14.4 and 14.5)

14.7   **TOTAL PROJECT** $0
EXPENDITURES (Add Questions 14.1, 14.2
and 14.6)

14.8   **TRANSFER TO OPERATING** $0
FUND (Same as Question 11.22)

14.9   **NON-PROJECT EXPENDITURES** $0

14.10   **TOTAL CASH DISBURSEMENTS** $0
AND TRANSFERS (Add Questions 14.7, 14.8
and 14.9)

14.11   **BALANCE IN CAPITAL FUND -** $0
Ending Balance for the Fiscal Year Ending 2023

14.12   **TOTAL CASH DISBURSEMENTS** $0
AND BALANCE (Add Questions 14.10 and
14.11; same as Question 13.13)

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.
Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	0.88
16.2	Total Librarians	0.88
16.3	All Other Paid Staff	1.49
16.4	Total Paid Employees	2.37
16.5	State Government Revenue	$4,934
16.6	Federal Government Revenue	$0
16.7	Other Operating Revenue	$23,409
16.8	Total Operating Revenue	$137,543
16.9	Other Operating Expenditures	$29,292
16.10	Total Operating Expenditures	$134,399
16.11	Total Capital Expenditures	$0
16.12	Print Materials	15,499
16.12a	Total Physical Items in Collection	16,893
16.13	Total Registered Borrowers	3,754
16.14	Other Capital Revenue and Receipts	$0
16.15	Number of Internet Computers Used by General Public	1
16.16	Total Uses (sessions) of Public Internet Computers Per Year	435
16.17	Wireless Sessions	784
16.18	Total Capital Revenue	$0

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	*LIB ID*	7600643090
17.2	*Interlibrary Relationship Code*	ME
17.3	*Legal Basis Code*	NP
17.4	*Administrative Structure Code*	SO
17.5	*FSCS Public Library Definition*	Y
17.6	*Geographic Code*	SU1

17.7	*FSCS ID*	NY0638
17.8	*SED CODE*	800000056275
17.9	*INSTITUTION ID*	800000056275

SUGGESTED IMPROVEMENTS

Library Name:	HUDSON FALLS FREE LIBRARY ASSOCIATION
Library System:	Southern Adirondack Library System
Name of Person Completing Form:	Kay Hafner
Phone Number:	(518) 747-6406
I am satisfied that this resource (Collect) is meeting library needs:	Agree
Applying this resource (Collect) will help improve library services to the public:	Agree
Please share with us your suggestions for improving the *Annual Report.* When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	No suggestions at this time.