

January 31, 2024

The Board Meeting of the Hudson Falls Free Library was called to order by President Arlene Baker at 7:22 PM.

Trustees present: Arlene Baker, Ann Francato, Bethanie Lawrence, Emily Murphy, Jeffrey Zappieri and Library Director Kay Hafner.

December 13, 2023 minutes amended to include the \$1,000 donation in memory of Dr. Patrick Hogan.

Minutes from the December 13, 2023 meeting were posted to the Board online and accepted by consensus with the above amendment.

Financial Report:

- Emily Murphy made a motion seconded by Jeffrey Zappieri to contract Adirondack Bookkeeping Associates for Payroll and HR Services which includes Standard Services, Setup and Conversion and Training and Support. Motion carried by consensus.
- CD's have been removed from the TD North Bank. Kay Hafner and Arlene Baker will deposit the check. Bethanie Lawrence made a motion and Jeffrey Zappieri made a motion to purchase \$80,000 in CD's from Glens Falls National Bank and Trust and \$20,000 into our savings account for emergencies. Motion carried by consensus.

It was recommended that we keep copies of any newspaper articles concerning the library with our monthly minutes.

Also that we acknowledge donations with written correspondence.

Purchasing stationary with a library logo or heading will be considered.

We were reminded of the required Trustee Training which can be found online.

Our next meeting will be Wednesday March 13, 2024 at 6:30 PM.

Jeffrey Zappieri made a motion to adjourn and Arlene Baker seconded.  
Motion carried by consensus.

Respectfully submitted,

Ann Francato  
Secretary