

Hudson Falls Free Library

Trustee Interest Information Sheet

**Do you have the interest, energy, and
expertise necessary to be a library trustee?**

Being a library trustee requires a sincere commitment to the library, the ability to represent it well in the community, some leadership and business skills, a talent for working well in a team environment, the ability to bring community needs to the attention of the library and library needs to the attention of the community, and dedication to spending the necessary time to do the job well.

The responsibilities:

- Library trustees are legally and financially responsible for what the library does and does not do.
- They must be able to attend and actively participate in all monthly meetings (currently on the second Wednesday of most months at 6:30 pm, as well as any called special meetings).
- They must share with other board members a common concern for the well-being of the library. Trustees discuss and debate matters before making decisions, but once decisions are made all board members support them.
- Trustees promote and advocate for the library by lobbying lawmakers, communicating the library's mission to the community, and actively participating in public relations functions. Furthermore, trustees educate themselves by participating in orientation and other learning opportunities.

Would you like to apply to be a library Trustee? If you live in Hudson Falls/Kingsbury and have a drive to support the mission of libraries in your community, read through the basic information below and then fill out this form and return it to the library.

Once your form has been reviewed, we will contact you. If there is a current or expected opening for a board member, we will schedule an interview with a board member and the director which will give you the chance to ask questions about the library and learn what is entailed in being a Trustee. After conferring, the board member and trustee will offer the next round of candidates the chance to attend a Board meeting as a prospective trustee. Final selection will be made by a vote of the current board members.

If you are interested in applying, please fill out the attached Application and return it to the library. Our library director will be in touch to talk to you further.

Hudson Falls Free Library
220 Main St
Hudson Falls, NY 12839

Hudson Falls Free Library

Board of Trustees Application

Please read the attached Trustee Interest Information Sheet before filling out and returning this application to:

Hudson Falls Free Library, 220 Main St., Hudson Falls, NY 12839

Name _____

Address _____

Email _____ Phone _____

Have you ever served on a nonprofit board? If so, describe your experience(s)

What are your skills, insights or professional or personal passions that you feel could be most helpful to the library?

Why are you interested in being a part of libraries at this time?

Thank you for your interest. We will get back to you after the next Board Meeting to schedule an interview.